

# Minutes of Prees Parish Council's Annual General Meeting held at Prees Village Hall on Tuesday 17th May 2016.

Present were Cllrs P Gill (former Chairman), R Hirons (Chairman), J Whelan (Vice Chairman), Mrs B Finch, Mrs B Rainford, J Allen and B Collins. Mrs L Rumney Clerk to the Council, CSO Chris Hirons and 1 member of the public.

Apologies for absence had been received from: Cllrs Mrs S Jones – family commitments, J Smith – work commitments, M Lanham and R List – away.

Disclosure of Interests: none declared.

Public Session – not required.

## 048/16 Election of Chairman of the Parish Council.

Cllr P Gill stated he wished to step down as Chairman and called for nominations for a new Chairman. Cllr J Whelan nominated Cllr R Hirons, who agreed to stand and was seconded by Cllr J Allen, there being no other nominations Cllr R Hirons was unanimously elected and signed a "Declaration of Undertaking". Cllr R Hirons chaired the rest of the meeting.

## 049/16 Election of Vice Chairman of the Parish Council.

Cllr R Hirons for nominations, Cllr J Allen nominated Cllr J Whelan who agreed to stand and was seconded by Cllr Mrs B Rainford. There being no other nominations Cllr J Whelan was unanimously elected and signed a "Declaration of Undertaking".

## 050/16 Minutes of the Annual Parish Meeting.

Proposed by Cllr P Gill, seconded by Cllr Mrs B Rainford that the Minutes of the Annual Parish Meeting held on Tuesday 17<sup>th</sup> April be signed as a true record of that meeting. **All agreed.**

## 051/16 Minutes of the previous meeting.

Proposed by Cllr J Whelan, seconded by Cllr Mrs B Rainford that the minutes of the previous meeting held on Tuesday 17th April 2016 be signed as a true record of that meeting. **All agreed.**

## 052/16 Community Policing

Cllrs brought forward this item on the agenda. CSO Chris Hirons reported, a detailed report had been sent to Cllrs by email. Too early to say if Smart Water initiative is reducing crime figures, some residents still to receive Smart Water kits, having another event at the village hall to distribute packs. Since last meeting there were 5 recorded crimes and 24 incidents. Speed monitoring on Whitchurch Rd revealed 2 motorists over speed limit and initiatives to tackle motor bikes on the A41 and A49 continue. Cllrs thanked him for attending.

## 053/16 Representatives on outside bodies.

Proposed by Cllr P Gill, seconded by Cllr J Allen that the following be appointed as representatives for the Council:

Prees Village Hall	<i>Cllr Mrs B Finch</i>
Higher Heath Village Hall	<i>Cllr R Hirons</i>
Prees Cricket & Rec. Club	<i>Cllr J Whelan</i>
Prees Parochial Charities	<i>Cllr J Allen</i>
Elizabeth Barbour Charity	<i>Cllr J Allen</i>
Local Joint Committee	<i>Cllr P Gill, Res Cllr R Hirons</i>
North Shropshire Area Committee/SALC	<i>Cllr J Whelan</i>
RAF Shawbury Liaison Group	<i>Cllr J Whelan</i>
Prees Primary School Lay Governor	<i>Cllr B Collins</i>
Parish Paths representative	<i>Cllr M Lanham</i>
Manor Place Community Group	<i>Cllr R Hirons/Cllr Mrs B Rainford</i>

**All Agreed.**

054/16 **Review of Policies and Procedures.**

Cllrs reviewed Risk Assessment and schedule. Proposed by Cllr Mrs B Rainford, seconded by Cllr B Collins, Council formally approves Risk Assessment and the following documents which remain unchanged; Standing Orders, Freedom of Information Publication Scheme, Complaints Procedure, land & asset register and office equipment. **All agreed.** Proposed by Cllr J Whelan, seconded by Cllr J Allen that as Cllr J Smith had not been added to the bank mandate Cllr R Hirons be added in his place. **All agreed.** Proposed by Cllr J Whelan, seconded by Cllr B Collins that Cllrs Mrs B Rainford, J Allen, P Gill and R Hirons be appointed to the play area committee and Cllrs J Allen, P Gill and J Whelan be appointed to carry out the clerks appraisal review. **All agreed.**

055/16 **Planning**

**16/01676/FUL** - Mr J Marshall – Arlington, 3 Sylvan Close, Higher Heath – Erection of single storey rear extension and single storey front extension, 1.2m high entrance gates and 0.9m high fence and 2.4m high rear boundary fence together with external alterations. Proposed by Cllr P Gill, seconded by Cllr R Hirons that the Council supports the application. **All agreed.**

**16/01728/FUL** - Alan Simpson Farming - Lower Heath Farm, Lower Heath - Application under Section 73a of the Town & Country Planning Act 1990 for erection of wood pellet storage building, installation of access road and retention of dirty water storage tank. Proposed by Cllr P Gill, seconded by Cllr Mrs B Rainford that Council objects, the site has just had an application for a Biodigester approved which stated it would meet all the farms energy requirements, therefore this application is not justified on the information previously provided. There is conflicting information regarding flooding of the surrounding land in the two applications. **All agreed.**

**16/01612/FUL** – Mr & Mrs Ellis - High Bank, Shrewsbury Street, Prees - Erection of a detached double garage together with w.c. and small store at rear with hobbies room over at first floor following demolition of existing. Proposed by Cllr R Hirons, seconded by Cllr P Gill that the Council objects to the application, only minor changes to plans that have recently been refused. Height of the building has been reduced, foot print has been increased to compensate and the building is not subservient to the existing house and has the size, scale and appearance of a new dwelling. **All agreed.**

**16/02027/MAW** - Suez Recycling & Recovery- Heathgates Landfill Site, Prees – erection of a microgeneration turbine and associated infrastructure for the production of electricity from landfill gas. Proposed by Cllr Mrs B Rainford, seconded by Cllr R Hirons that Council supports the application provided the site is restored to its natural state once the project is completed. **All agreed.**

**16/02089/TPO** - 21 Birchwood Grove - To fell 2No Scots Pine Trees and 1No dead standing Silver Birch stem, crown lift 1No Oak Tree, crown reduction and balancing of crown if required of a number of under mature Oak Trees and existing conifer hedge to be reduced to old cuts protected by NSDC (Prees Higher Heath No 6) TPO 1975. Proposed by Cllr J Whelan, seconded by Cllr P Gill that the Council would support some minor work to the trees if supported by the tree officer but objects to the felling of any trees unless it is recommended on health and safety grounds. **All agreed.**

**Other Planning matters.**

**Planning Application: 16/00179/FUL** - Affordable Dwellings at Grocott Medical Centre. Cllrs were sent a draft copy of the S106 legal agreement and the draft decision notice and given an opportunity to comment. Cllrs agreed the S106 appeared to show that all 8 dwellings would be allocated with requirement for a “local connection”. Proposed by Cllr P Gill, seconded by Cllr R Hirons that if the solicitor was able to confirm this interpretation was correct the Council would accept the S106 and decision notice. **All agreed.** *Due to a prejudicial interest Cllr J Whelan did not participate in the vote.*

056/16 **Parish Matters**

**Brades Road** – footpaths, Cllrs noted receipt of SC’s email stating “the footway works are in year two of our current three year programme, so are scheduled to be undertaken in 2017/18”.

**Moreton Street, Prees** – Clerk had contacted SC regarding mains water, drainage pipe replacement and road surface improvements. SC confirmed that Severn Trent (ST) unable to work on a joint program and all improvements were on hold pending their work on the water mains. ST had yet to respond to an email from the Clerk to clarify the situation. Proposed by Cllr J Whelan, seconded by Cllr P Gill that the Council writes a formal letter to ST asking for an explanation and a timescale for the work. **All agreed.**

057/16 **Parish Council (PC) matters.**

**Insurance** – Cllrs considered the insurance renewal which is the final year of a three year undertaking. Proposed by Cllr P Gill, seconded by Cllr Mrs B Rainford that the Council approves the insurance premium for payment in the May accounts.

**Grants** – Cllrs considered letters applying for grants from Prees and Fauls Village Halls, grants for Prees and Fauls burial grounds and NS Wheelers for payment in June. Proposed by Cllr Mrs B Rainford, seconded by Cllr J Allen that all the grants be approved for payment, in line with the Councils budgeted figures, pending a letter from Higher Heath Village Hall. **All agreed.**

**Vacancy for a Cllr** – no applications so far, Cllr J Allen indicated there may be a person interested and Cllrs agreed to review at the June meeting.

058/16 **Payment of Accounts.**

Proposed by Cllr P Gill, seconded by Cllr J Whelan that the following accounts be paid:

**17th May 2016**

Mrs L Rumney – May salary	£ 482.27	
Mrs L Rumney – expenses 1/04/16 –30/04/16 (see below)	£ 24.74	
Jones Lighting Ltd – Street Light Maintenance & repairs	£ 125.62	
Scottish Power – Street light electricity	£ 180.05	
Zurich Insurance	£1,297.87	<b>Total £2,110.55</b>

Clerks expenses in detail 01/04/16 – 30/04/16

01/04/16 – Tesco, 2 reams of paper	£ 6.50	
08/04/16 – Post Office, agenda postage	£ 10.56	
09/03/16 – Post Office, postage stamps	£ 7.68	Total £ 24.74

**All agreed.**

059/16 **Play areas**

Information on tensioning of climbing net received from Caloo, J Walker will not tension net, Cllrs agreed to await RoSPA report to see if action is required. Following comments from J Walker, Cllr P Gill agreed to check the fencing at Prees, although there appears to be no obvious damage.

060/16 **Correspondence.**

**SC** – Road closure - B5476, Steel Heath junction 18/6/2016- 3 days - noted.

**SC** – Questionnaire on Street Trading Consents. Cllrs agreed Prees not affected.

**SALC** – Work Place Pension Training. Although not attending the training Cllrs agreed Council needs to write to the Clerk before the Staging date. Cllr J Whelan offered to forward a link to a draft letter for consideration.

061/16 **Future Agenda Items**

**Road Safety submission** – traffic data on recent survey on A49.

**The Square** – ask Cllr P Wynn to contact the owner for a progress report.

*Meeting closed at 8.55pm.*

**CHAIRMAN** .....

**DATED** .....

**19/2016**